

Steps for installing PC Audit Program and submit the PC Audit report

Step 1:

IT will send you the PC Audit Program with zip format via E-mail, in here is freepcaudit.zip. Double click the zip file and open/extract the file, and you will notice that is a program called freepcaudit.exe in the zip file as Figure 1.1 and Figure 1.2.

Figure 1.1

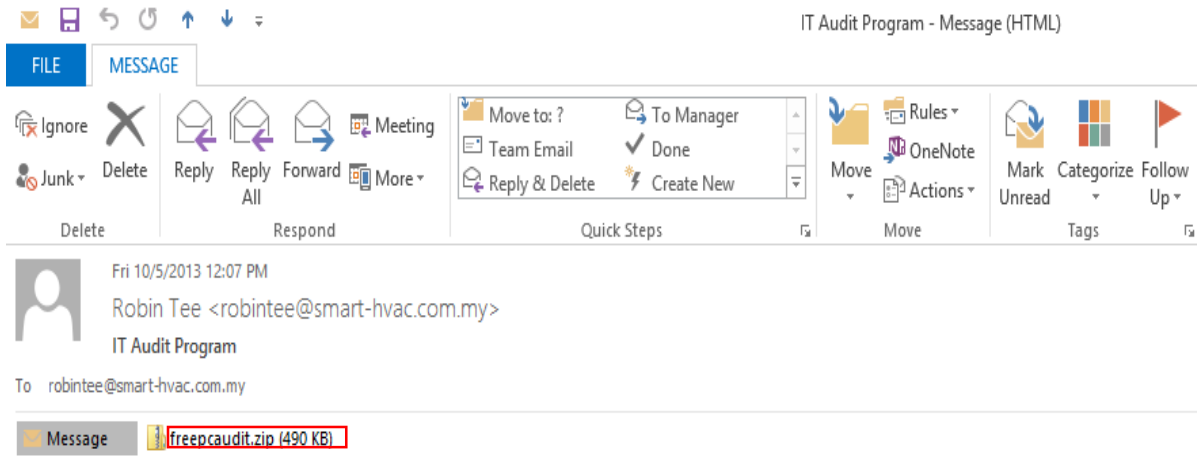
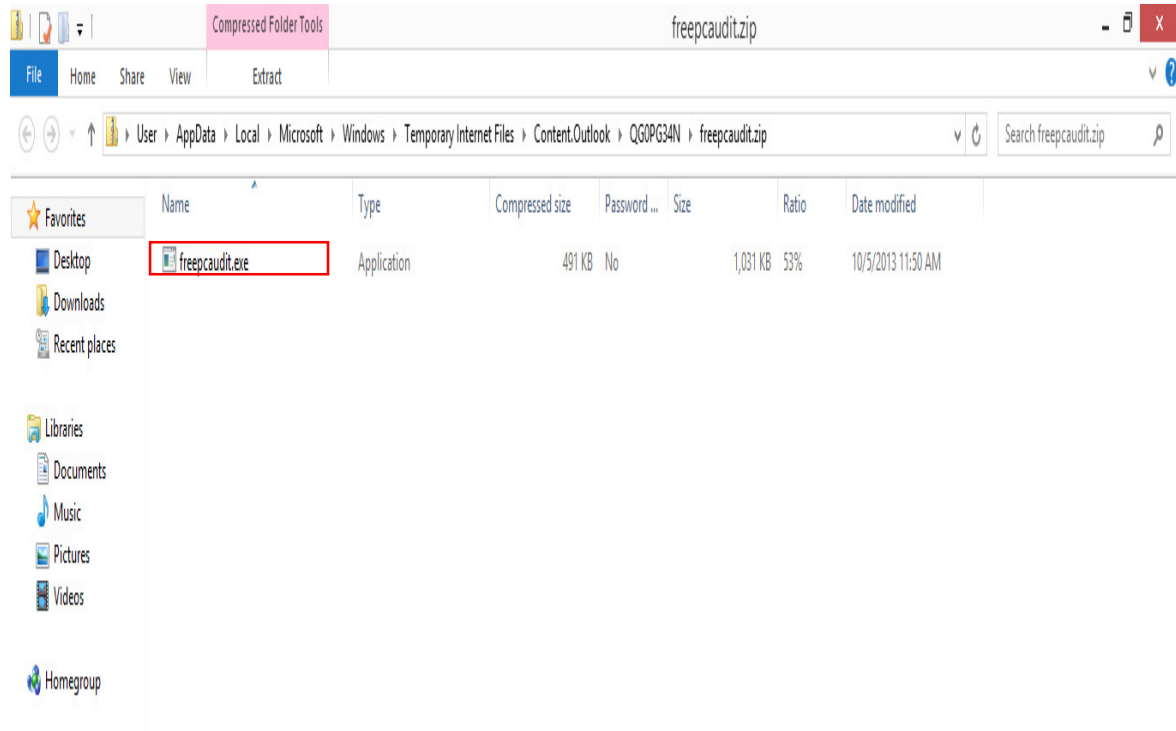


Figure 1.2



Step 2:

Double click the freepcaudit.exe program and run the program. You will see the program is starting to scan your PC and it will stop after scanning the whole PC as figure 1.3 and figure 1.4

Figure 1.3

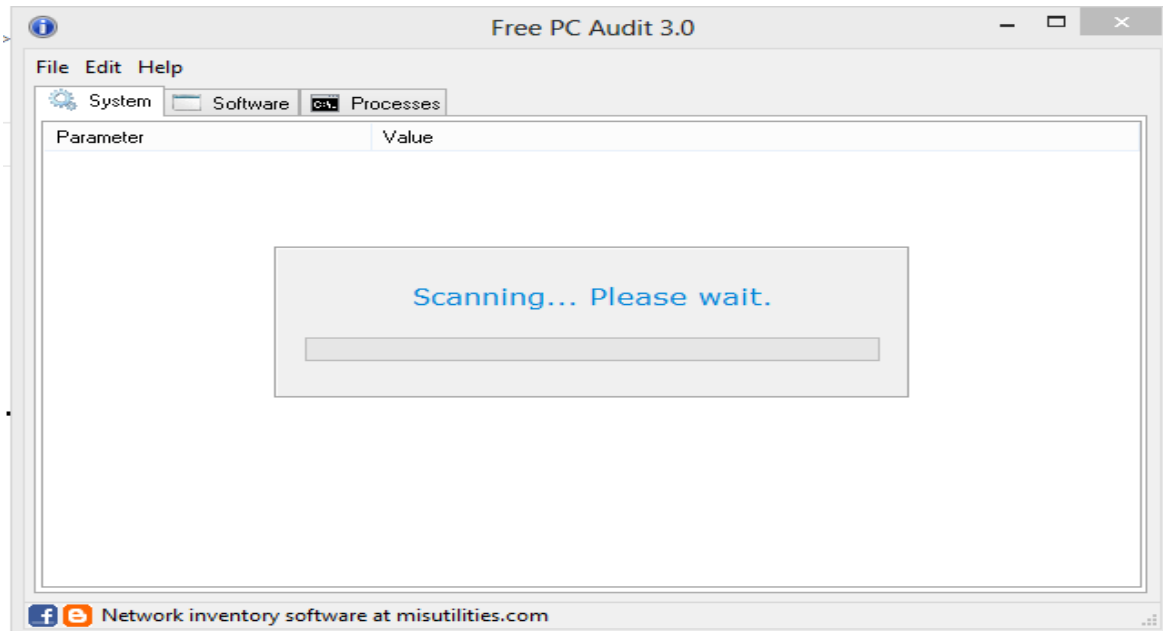
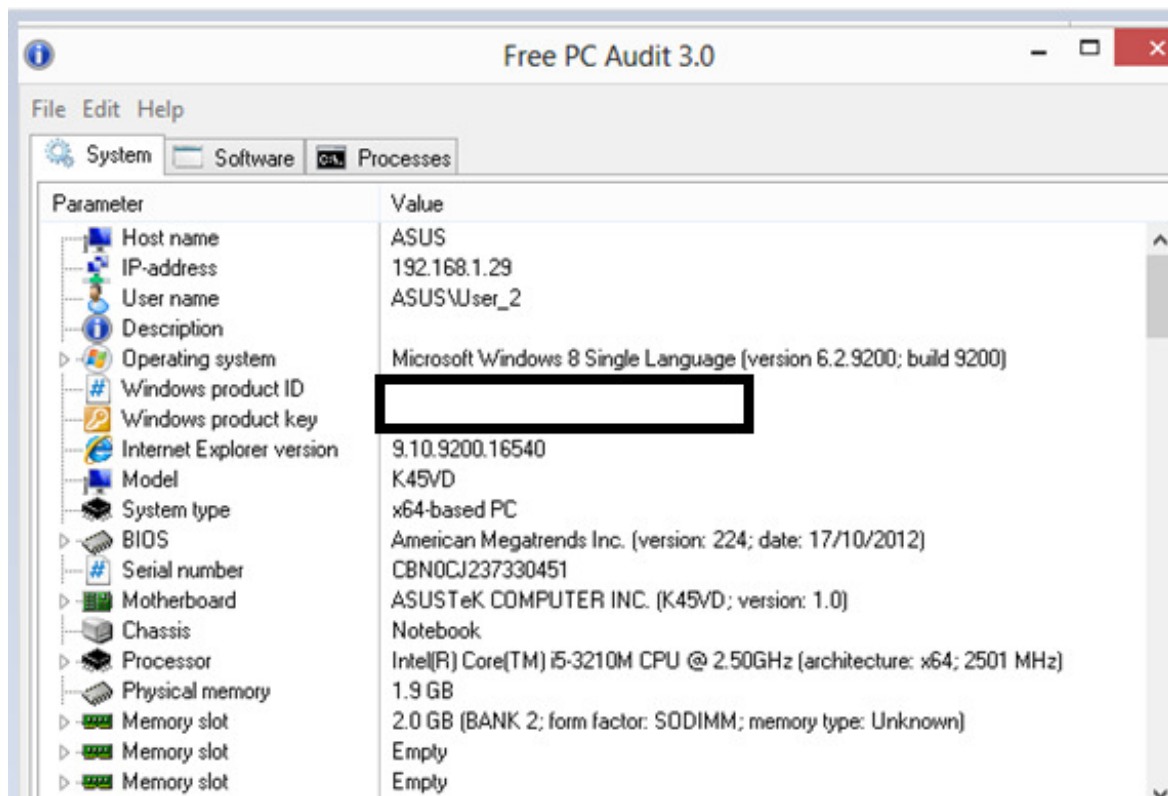


Figure 1.4



Step 3:

Please go to File->Save As, as show in Figure 1.5. Save the file to the destination path that you wish to save. As in Figure 1.6. In here, I save in C:\ and name it as Robin-PC, (prefer username follow by -PC, if multiple users, please name accordingly with the username, example: Jason_Mary-PC)

Figure 1.5

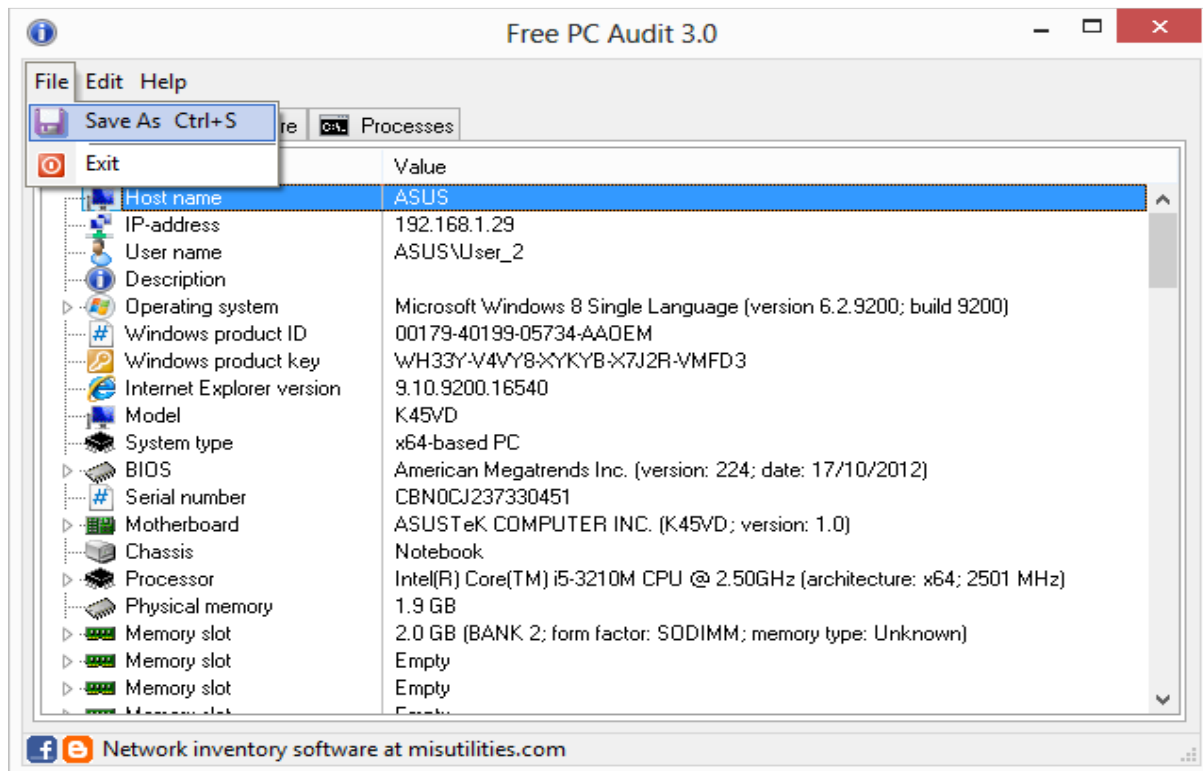
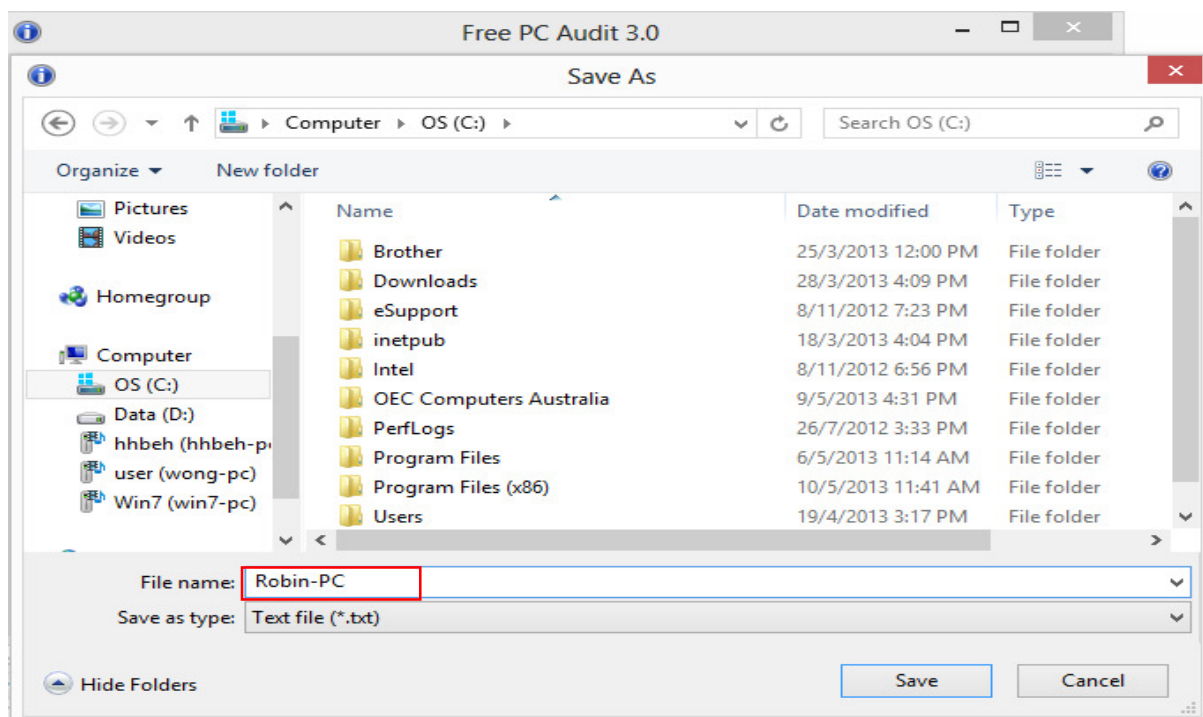


Figure 1.6



Step 4:

Please send the file you just save as, to IT (robintee@smart-hvac.com.my) to do further PC audit for your respectively PC. Thank you.

